



BAYUGAN WATER DISTRICT
Bayugan City, Agusan del Sur

**BOARD RESOLUTION APPROVING THE
CORPORATE ANNUAL BUDGET OF BAYUGAN
WATER DISTRICT FOR CALENDAR YEAR 2021**

Document Code QR-BOD-BR

Type of
Document

Resolution

Revision No.

00

Effective Date

November 5, 2020

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BOARD RESOLUTION NO. 20-11-21

Series of 2020

A RESOLUTION APPROVING THE CORPORATE ANNUAL BUDGET OF BAYUGAN WATER DISTRICT (BYG-WD) FOR CALENDAR YEAR 2021 WITH A TOTAL PROJECTED INCOME OF SEVENTY TWO MILLION SIX HUNDRED EIGHTY EIGHT THOUSAND SEVEN HUNDRED NINE PESOS AND 05/100 CTVS. (Php 72,688,709.05) AND THE TOTAL APPROPRIATIONS FOR OPERATION AND MAINTENANCE EXPENSES, GENDER AND DEVELOPMENT, CAPITAL EXPENDITURES, DEBT SERVICING, AND OTHER STATUTORY OBLIGATIONS IN THE AMOUNT OF SEVENTY TWO MILLION SIX HUNDRED SEVENTY THREE THOUSAND NINE HUNDRED THIRTY THREE PESOS AND 07/100 CTVS. ONLY (Php 72,673,933.07)

Whereas, Bayugan Water District in its thrust to provide excellent water services to the populace of Bayugan City must have its sets of goals in order to successfully attain its targets;

Whereas, to ensure effective and efficient delivery of basic services, fiscal management shall be properly accorded to answer the needs of its operation;

Whereas, the District has allocated 5% of the gross revenue of the total service income intended for the Gender and Development activities in consonance with the mandate of RA 9710 which states that " *The cost of implementing GAD programs shall be the agency's or the local government unit's GAD budget which shall be at least five percent (5%) of the agency's or the local government unit's total budget appropriations.*"

Whereas, formulation of annual budget for the year must be appropriately presented to serve as the legitimate guide in the disbursement of funds.

NOW THEREFORE, be it RESOLVED, as it is HEREBY RESOLVED TO APPROVE THE CORPORATE ANNUAL BUDGET OF BAYUGAN WATER DISTRICT (BYG-WD) FOR CALENDAR YEAR 2021 WITH A TOTAL PROJECTED INCOME OF SEVENTY TWO MILLION SIX HUNDRED EIGHTY EIGHT THOUSAND SEVEN HUNDRED NINE PESOS AND 05/100 CTVS. (Php 72,688,709.05) AND THE TOTAL APPROPRIATIONS FOR OPERATION AND MAINTENANCE EXPENSES, GENDER AND DEVELOPMENT, CAPITAL EXPENDITURES, DEBT SERVICING, AND OTHER STATUTORY OBLIGATIONS IN THE AMOUNT OF SEVENTY TWO MILLION SIX HUNDRED SEVENTY THREE THOUSAND NINE HUNDRED THIRTY THREE PESOS AND 07/100 CTVS. ONLY (Php 72,673,933.07) WHEREBY REVENUES AND APPROPRIATIONS SHALL BE DISTRIBUTED TO THE FOLLOWING ACCOUNTS:



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SECTION 1. ESTIMATED INCOME AND OTHER REVENUES

4-02-02-090-01	Metered Sales	P	65,149,600.05
4-02-02-990-03	Meter Rental		9,375.00
4-02-02-090-08	Other Sales or Services		25,000.00
4-02-02-210	Interest Income		10,000.00
4-02-02-230	Fines and Penalties-Business Income		2,605,984.00
4-06-01-020	Sale of Unserviceable Property		50,000.00
4-02-02-990-01	Miscellaneous Service Revenue		<u>4,838,750.00</u>
	TOTAL INCOME AND OTHER REVENUES	P	72,688,709.05

SECTION 2/ ESTIMATED EXPENSES

SALARIES AND WAGES (REGULAR)

5-01-01-010-01	Source of Supply Exp.-Operation Supervision		2,394,182.00
5-01-01-010-02	Source of Supply Exp – Operation Labor		217,800.00
5-01-01-010-03	Source of Supply Exp. – Maint. Supervision		468,210.00
5-01-01-010-07	Transmission and Dist. – Maint. Supervision		246,707.00
5-01-01-010-08	Customer Accounts Expense- Supervision		196,998.00
5-01-01-010-09	Cust. Account Expense-Meter Reading		122,200.00
5-01-01-010-10	Cust. Account Expense-Cust. Records and Coll.		405,578.00
5-01-01-010-11	Administrative and General Salaries		<u>5,086,210.00</u>
	SUB- TOTAL	P	9,137,885.00

SALARIES AND WAGES (CASUAL/ CONTRACTUAL)

5-01-01-020-01	Source of Supply Exp.-Operation Supervision		1,940,424.00
5-01-01-020-05	Pumping Expenses – Pumping Labor		2,909,886.00
5-01-01-020-06	Water Treatment Expenses – Operation Labor		691,600.00
5-01-01-020-07	Transmission and Dist. – Maint. Supervision		523,712.00
5-01-01-020-08	Customer Accounts Expense- Supervision		555,392.00
5-01-01-020-09	Cust. Account Expense-Meter Reading		1,204,752.00
5-01-01-020-11	Administrative and General Salaries		<u>2,099,402.00</u>
	SUB- TOTAL	P	9,925,168.00



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PUMPING EXPENSES

5-02-09-010-2	Purchased Water	600,000.00
5-01-01-010-07	Power or Fuel Purchase for Pumping	6,850,000.00
5-02-13-990-3	R & M – Pumping Equipment	420,000.00
	SUB- TOTAL	7,870,000.00

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SOURCE OF SUPPLY

5-02-13-040-1	R & M - Source of Supply Plant & Struct. & Imp	100,000.00
5-02-13-030-3	R & M – Springs and Tunnels	408,000.00
5-02-13-030-4	R & M – Wells	320,000.00
	SUB- TOTAL	828,000.00

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WATER TREATMENT

5-02-09-010-8	Water Treatment Operation Expense	286,800.00
5-02-13-990-3	Chemicals and Filtering Supplies Expenses	2,337,600.00
	SUB- TOTAL	2,624,000.00

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CUSTOMER ACCOUNTS

5-02-09-010-10	Misc. Customer Account Expenses	554,000.00
	SUB- TOTAL	554,000.00

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ADMINISTRATIVE AND GENERAL SALARIES

5-01-02-010	Personnel Economic Relief Allowance	638,000.00
5-01-02-020	Representation Allowance	468,125.00
5-01-02-030	Transportation Allowance	468,125.00
5-01-02-040	Clothing/ Uniform Allowance	132,000.00
5-01-02-080	Productivity Incentive Allowance	110,000.00
5-01-02-140	Year End Bonus	1,285,054.00
5-01-02-150	Cash Gift	110,000.00
5-01-02-990	Other Bonuses and Allowances	230,000.00
5-01-03-010	Retirement and Life Insurance Premiums	1,096,546.20
5-01-03-020	Pag-ibig Contribution	63,800.00
5-01-03-030	Philhealth Contribution	145,787.11
5-01-03-040	Employees Compensation Insurance Premiums	31,900.00
5-01-04-030	Terminal Leave Benefits	1,100,948.38
5-01-04-990	Other Personnel Benefits	732,396.95
5-01-02-100	Honoraria	504,000.00
5-02-01-010	Travelling Expenses – Local	482,400.00
5-02-02-010	Training Expenses	425,000.00
5-02-03-010	Office Supplies Expenses	372,049.50
5-02-03-020	Accountable Forms Expenses	350,000.00
5-02-03-080	Medical, Dental and Laboratory Expenses	30,000.00
5-02-03-090	Fuel, Oil and Lubricants	346,400.00
5-02-03-990	Other Supplies and Materials Expenses	1,363,350.00
5-02-04-020	Electricity Expenses	720,000.00



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5-02-05-020	Telephone Expenses	153,200.00
5-02-05-030	Internet Subscription Expenses	78,000.00
5-02-05-040	Cable, Satellite and Radio Expenses	15,000.00
5-02-05-040	Awards and Rewards Expenses	170,000.00
5-02-05-040	Indemnities	100,000.00
5-02-10-030	Extra . and Misc. Expenses	100,000.00
5-02-11-010	Legal Services	200,000.00
5-02-11-020	Auditing Services	150,000.00
5-02-11-030	Consultancy Services	700,000.00
5-02-11-990	Other Professional Services	105,000.00
5-02-12-030	Security Services	864,000.00
5-02-15-010	Taxes, Duties and Licenses	1,737,293.93
5-02-15-020	Fidelity Bond Premiums	19,000.00
5-02-15-030	Insurance Expenses	150,000.00
5-02-16-010	Labor and Wages	200,000.00
5-02-99-010	Advertising , Promotional and Marketing Expenses	415,000.00
5-02-99-020	Printing and Publication Expenses	41,800.00
5-03-99-030	Representation Expenses	2,311,400.00
5-02-99-040	Transportation and Delivery Expenses	45,000.00
5-02-99-060	Membership Dues and Contributions to Orga.	50,000.00
5-02-99-070	Subscription Expenses	1,350,000.00
5-02-99-080	Donations	160,000.00
5-02-99-120	Directors and Committee Members Fee	644,904.00
5-02-03-050	Food Supplies Expenses	410,000.00
5-03-01-040	Bank Charges	15,000.00
	SUB-TOTAL	P 21,390,480.07

REPAIR AND MAINTENANCE

5-02-13-030-3	R & M- Reservoir and Tanks	146,000.00
5-02-13-030-9	R & M - Trans and Dist. Mains	850,000.00
5-02-13-030-12	R & M - Meters	1,650,000.00
5-02-13-030-14	R & M - Hydrants	10,000.00
5-02-13-040-5	R & M - Administrative Structure and Improve	500,000.00
5-02-13-050	R & M - Machinery and Equipment	110,500.00
5-02-13-060	R & M - Transportation Equipment	285,500.00
5-02-13-990-4	R & M - Water Treatment Equipment	50,000.00
5-02-13-990-6	R & M - Communications Equipment	15,000.00
5-02-13-990-7	R & M - Power Operated Equipment	15,000.00
5-02-13-990-8	R & M - Tools, Shop and Garage Equipment	5,000.00
	SUB- TOTAL	P 3,637,000.00



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SECTION 3: CAPITAL OUTLAY

1-06-03-110	Land	1,500,000.00
1-06-03-110-12	Meters	1,420,000.00
1-06-05-010-13	Meter Installation	1,575,000.00
1-06-05-020	Office Equipment	560,000.00
1-06-98-990-06	Information and Communication Tech. Equip.	100,000.00
1-06-06-010	Motor Vehicles	2,620,000.00
1-06-07-010	Furnitures and Fixtures	250,000.00
1-06-05-990	Other Machinery and Equipment	1,142,000.00
1-06-98-990-04	Water Treatment Equipment	340,000.00
1-06-98-990-07	Power Operated Equipment	815,000.00
1-06-98-990-08	Tools, Shop and Garage Equipment	85,000.00
	SUB- TOTAL	10,407,000.00

SECTION 4 : OTHER DISBURSEMENTS

5-03-01-020	Interest Expense on Loans	6,300,000.00
	SUB- TOTAL	6,300,000.00

TOTAL EXPENSES P 72,673,933.07

PROJECTED NET INCOME P 14,775.98

Section 5 : SPECIAL PROVISIONS – that all Disbursements authorized hereof shall be subject to the availability of funds; PROVIDED that the same shall be in accordance to the existing auditing laws, rules and regulations; PROVIDED FURTHER, that revision, amendment and realignment of the items in the Annual Budget shall be subject to the approval of the Board of Directors of the Bayugan Water District (BYG-WD).

RESOLVED FURTHER, to let copies of this resolution be furnished to Local Water Utilities Administration (LWUA), Department of Budget and Management (DBM) , Commission on Audit and other concerned agencies for information, guidance and reference.

APPROVED, this 5th day of November 2020.

ADOPTED, this 13th day of November on motion of Dir. Allan J. Santiago duly seconded by Dir. Felix P. Uy .

I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING RESOLUTION WHICH WAS PASSED DURING BOARD MEETING ON THE 5th DAY OF NOVEMBER 2020.

Attested:

FORTUNATO V. PAWAY
Chairman of the Board

PRIMITIVA R. SALVAN
Secretary, BOD